



MACHABENG COLLEGE

International School of Lesotho

TERMS OF REFERENCE FOR REINFORCEMENT AND CONSTRUCTION OF MACHABENG COLLEGE ADMINISTRATION BLOCK

1. PURPOSE

Machabeng College has grown over five decades, and its activities have expanded including its staff complement. Machabeng College therefore seeks to engage the services of an experienced Construction Company to strengthen and extend the existing Administration building to enlarge office space. This is to ensure excellence in implementation of the College mandate.

2. TECHNICAL PROPOSAL

3.1 SCOPE AND FOCUS

- Assessment of the existing building
- Development of detailed architectural and engineering designs
- Implementation of structural reinforcements
- Construction of new building sections as per the approved technical designs
- Integration of essential utilities, such as electricity and water
- Compliance with Building Act of 1995 of Lesotho and all relevant legislation.

3.2 DELIVERABLES

- Inception report
- Technical drawings to include integration with existing building
- Milestones for the reinforcements
- Gantt chart showing schedule and milestones for construction of new building sections
- Utility integration report
- Compliance certifications for utility integration

3.3 REPORTING AND TIMELINES

Provide timelines for all project phases, from assessment to completion.

3.4 TEAM ROLES AND RESPONSIBILITIES

Provide a detailed account of the project team, and their roles and responsibilities. Provide evidence and a declaration that the entire project team has no previous convictions nor criminal charges related to child offenses.

3.5 PROFILE AND REFERENCES

- A minimum Bachelor's degree in construction and built technology, civil engineering, or a related field.
- A minimum of five (5) years' experience in construction
- A proven track record of project management.
- A minimum of three (3) professional references.

4. FINANCIAL PROPOSAL

Financial proposal should detail the total man hours for reinforcement and construction. Provide a detailed cost per hour, and a phased payment plan.

5. SUBMISSION DEADLINE

Submissions of proposals must be received on or before Friday, November 8, 2024 at 1200 hours, at Machabeng College premises. No late submissions will be accepted.

Technical and financial proposals should be submitted separately, in sealed envelopes.

6. CONTACT DETAILS

Provide contact details: email and contact number.